**PARISH PASTORAL COUNCIL MEETING 11th JULY 2019**

**SUMMARY OF MEETING MINUTES**

* Five council members in attendance and four apologies, Gillian Cormack attended representing finance.
* Meeting minutes from PPC 10/1/2019 reviewed paying attention to the Action Points
* Matters arising from minutes: -
* Notice boards and parish information, we continue to review and monitor how people can access this information easily on entering and leaving church, the table will be moved sideways for easier access.
* Cluster website- Meeting minutes and other information can now be accessed on the cluster website.
* Parish Bulletin- We are reviewing and may trial a new version late Aug/Sep.
* Social Group update- Whitburn Flower Festival 141 people signed the visitor’s book over the three-day period. Songs of praise was supported by Sarah and the choir and 41 people attended.
* Arrangements discussed and agreed for the 90th Anniversary of the Parish.
* Finance update given by Gillian – this can be seen on the notice board, Sound System- Work continues to replace the current system along with new lighting in the church.
* Health & Safety- Three officers have been appointed.
* GDPR- Is now 1 year old and all parish arrangements are in place to secure data.
* DBS- Announcement to be made 21/7 regarding updates and those who need to renew.
* Foodbanks- Discussion and plan agreed to highlight the additional need during the summer holidays.
* Full meeting minutes available on the notice board. Next meeting 12/9/19 & AGM 29/9/19